

## **WELCOME**

*Feilding High School is a progressive co-educational secondary school and has served the Feilding and surrounding Manawatu District since 1921. We have a proud tradition of academic, sporting and cultural achievement and aim to continue this for today's students. Our roll is presently 1380.*

*Traditional school values of respect, courtesy, honesty and striving for excellence, together with a modern curriculum, quality teaching and a knowledge of new information technology are what we offer our students as we head into the twenty-first century.*

*Feilding High School has outstanding facilities and spacious, attractive grounds. We have an attached boarding hostel, L.J. Wild House, which caters for 170 students. The school also has two farms which support our extensive curriculum.*

*We have a fee-paying international programme which caters for up to 30 students. Specialist ESL tuition is offered to all international students.*

*We offer a disciplined and caring learning environment for students. Our vision is to enable students to reach their potential by providing them with knowledge, skills and qualifications. We invite you to be part of our future.*

**ROGER MENZIES**  
*Principal*

***Kia Toa Kia Ngakaunui  
Have Courage, Desire Greatly***

# WHAT WE OFFER

## **Curriculum**

- *High expectations and a history of academic success.*
- *Core classes at Year 9 and Year 10 banded into ability levels so that extension and targeted assistance can be given.*
- *An intensive Literacy Programme operates at Year 9.*
- *Wide range of option subjects offered at Year 9 and Year 10.*
- *A full range of NZQA courses is offered at Year 11, 12 and 13 with both academic and vocational preferences provided.*
- *Reading is built into the daily timetable.*
- *An extensive range of co-curricular activities is offered.*
- *A teacher supervised homework centre runs from Tuesday to Thursday in the Library.*

## **Student Support**

- *A strong deans network with guidance counsellors available, providing a caring and supportive environment.*
- *High expectations of student behaviour.*
- *A vertical group and house system which fosters a sense of belonging.*
- *A strong tradition of student leadership.*
- *Career courses offered and specialist advice provided.*
- *An enthusiastic PTA and long established OPA.*

## **Resources**

- *Modern, well equipped buildings and attractive grounds.*
- *Extensive networked computer facilities including an IMAC digital suite and a Success Maker suite for individual learning programmes.*
- *A well resourced library with a computer suite.*
- *Numerous specialist rooms including modern 'state of the art' technology facilities, a working Theatre and a fully equipped fitness centre.*
- *A well resourced Learning Support Centre.*
- *Extensive sports facilities including a full size artificial sports turf.*
- *A co-educational hostel catering for 170 students.*
- *An 80 hectare farm which supports our Agriculture and Horticulture courses.*

# SCHOOL REGULATIONS

The Board of Trustees have confirmed these regulations.

## **CODE OF CONDUCT**

We wish to provide a safe and secure learning environment where individuals and their ideas are respected. The school community does not accept any form of violence.

Our Code of Conduct is based on:

*COURTESY ..... CONSIDERATION ..... COOPERATION ..... COMMON SENSE*

## **SCHOOL UNIFORM**

Students are required to wear regulation uniform as approved by the Board of Trustees and directed by the Principal and staff. It must be worn in a clean, tidy and presentable manner.

## **JEWELLERY**

- .. Wrist watches may be worn.
- .. ONE plain silver or gold ear stud may be worn in each ear, but no other visible piercings are permitted including tongue studs.
- .. Necklaces must not be visible in school uniform.
- .. No other jewellery is acceptable.
- .. Jewellery will be impounded and returned at the end of each term.

## **MAKE UP**

Make-up is not permitted at school.

## **TATTOOS AND TA MOKO**

Any such body art must not be visible at school or at school activities.

## **HAIR**

- .. Hair must be clean and well groomed and extremes of fashion may not be acceptable.
- .. It must be kept clear of the eyes and face.
- .. Long hair is to be worn tied back (female).
- .. Boys hair must be cut clear of the collar and ears.
- .. Hair products are not permitted.
- .. Head scarves may not be worn.
- .. Plain navy or black hair bands or small plain modest clips are permitted.
- .. Students are to be clean shaven.

## **SMOKING, ALCOHOL, DRUGS**

Students are not to be under the influence of drugs or alcohol while at school. The use or possession of tobacco products, alcohol, drugs and associated equipment, is not permitted at any of the following times:

- .. When a student is in school uniform.
- .. When a student is travelling to or from school.
- .. When attending school or a school function.
- .. While participating in or attending any school activity.
- .. When on school trips.

Drug dogs are brought into the school from time to time to ensure our school environment is a safe place.

Breach of this regulation may lead to a stand down or suspension from the school.

## **STUDENT VEHICLES**

- .. Use of motor vehicles by students to travel to and from school requires the permission of parents / guardians and the Principal.
- .. Registration forms for this purpose are available from the school office.
- .. Vehicles are not to be used during interval, lunch hour and study periods.
- .. Breach of vehicle pass conditions may lead to the loss of permission.
- .. Passengers travelling in a vehicle driven by a student require the permission of the passengers' parents / guardians, the driver's parents / guardians and the Principal.

## **CELLPHONES / MP3 PLAYERS**

These are not permitted at school. They will be confiscated and only released to a parent or caregiver.

## **FEES AND SUBSCRIPTIONS**

The Board of Trustees:

- .. Reserves the right to charge fees to cover the cost of materials the student takes home.
- .. Approves the activity subscription each year.  
*Further details appear on a separate page in the Prospectus.*

## **ATTENDANCE**

- .. Regular attendance is compulsory.
- .. Sickness is the only acceptable reason for absence without the prior approval of the Principal.
- .. After an absence students are required to bring a note, signed by a parent / guardian stating the reason for absence, on the first day back at school.
- .. Phone the school office (323 4029) if your child is sick.

The school's policy on attendance includes: unexplained or unreasonable absences amounting to more than 10 days may result in a junior student repeating the year and a senior student being excluded from sitting external examinations.

## **APPOINTMENTS**

- .. Where ever possible medical, dental and other similar appointments should be made out of class time.
- .. Leave for such reasons as hair appointments and driving lessons is not permitted in school time.
- .. Before leaving for an appointment students must present the appointment card or parent note to the school Attendance Officer in A6 to sign out.
- .. On returning to school from an appointment students must report to the school Attendance Officer in A6 to sign in.

## **LEAVING THE SCHOOL GROUNDS**

No student will leave the grounds at interval, lunchtime, or at other times without the permission of a Principal.

## **BUS STUDENTS**

Bus students will remain on campus throughout the day except when attending an appointment. They must then complete signing out procedures. Bus students are not entitled to hold a lunch pass.

## **CONTACTING THE SCHOOL**

Parents/Guardians wishing to contact students during school hours in emergency situations phone the school office (323 4029) and leave a message.

# SCHOOL LIFE

## THE SCHOOL DAY

8.40 AM	Group Meeting	1.15 PM	Lunch
9.00 AM	Period 1	2.00 PM	Reading
10.00 AM	Period 2	2.20 PM	Period 5
11.00 AM	Interval	3.15 PM	School Ends
11.25 AM	Period 3	4.30 PM	Detention Ends (Thursday)
12.20 PM	Period 4	5.00 PM	Students Clear of Premises

Some sports practices may continue after 5.00 PM.

## LATE START TUESDAY

From the middle of Term 1 we operate a late start programme on alternate Tuesdays. Students are required to be at school from 9.40 AM on these days. Supervision is available for bus students and others requiring it.

## HOMEWORK

- .. Homework has an important role in the personal and academic development of each student.
- .. **Suggested times** per night are:
  - Years 9 and 10 Up to 1 hour total per night
  - Years 11, 12 and 13 Up to 2 hours total per night
- .. Every student must purchase a homework diary.

## STATIONERY

- .. The school operates a stationery room which carries stocks of all necessary materials at competitive prices.
- .. Profits from sales help finance school equipment.

## CAFETERIA

- .. The school operates a cafeteria which sells a range of food at reasonable prices.
- .. The cafeteria is run by an outside contractor.

## PERSONAL PROPERTY

- .. All property is to be clearly marked with the student's name.
- .. Articles of value (jewellery, radios, walkman, mobile phones etc) should not be brought to school. All of these items will be confiscated and only released to parents.
- .. While staff may accept articles for custody, they cannot be held responsible for loss or damage.
- .. The school cannot be held responsible for the loss of students' personal belongings.

## READING

Students are expected to read a book or approved magazine of their choice during this time. Students with reading difficulties are withdrawn for individual help at this time.

## REPORTS TO PARENTS

Parents are kept informed of their student's progress by:

- .. Interim reports in each subject during term 1.
- .. Mid year and end of year reports.
- .. Mid year "Meet the Teacher" reporting.
- .. Appointments made with Deans or Principals to discuss matters of concern at any time.

Monthly newsletters and regular "Herald" articles provide information of a wider interest to parents and the community.

## PARENT TEACHER ASSOCIATION

- .. Is open to all parents of the school and meets monthly.
- .. Aims to foster closer relationships between parents and school.
- .. Is a parent group used in consultation processes on school matters.
- .. Has been responsible for many school amenities and is working towards providing more.

## **ID CARDS**

Every student is issued with an identification card. This shows the student's name, a photograph of the student, an identification number and a bar code for use in the school library. If lunch leave is granted this is also shown on the ID card.

## **IAN SPENCE FUND**

Ian Spence was a foundation student who, on his death, made a significant bequest to the school. The income is used for the "welfare of students".

- .. Limited assistance may be available for uniform requirements, stationery and subject fees.
- .. All grants are confidential.
- .. Details and applications are made through the Assistant Principal.

## **GENERAL**

With changing lifestyles, we believe students need a variety of skills and interests which will allow them leisure time enrichment in later life. Students are encouraged to participate in the wide variety of activities offered. For some students this has resulted in achievement at national level in their chosen sporting or cultural activity.

### **Co-curricular activities offered include:**

Athletics	Major Production / One Act Plays
Badminton	Netball
Basketball	Rock Bands
Bowls	Rugby
Choir	Smallbore Shooting
Concert Band	Soccer
Cricket	Softball
Cross Country	Squash
Debating	Swimming
Drama Productions	Table Tennis
Equestrian	Tennis
Fencing	Touch Rugby
Golf	Triathlon / Multi Sports
Hockey	Variety Concerts / Talent Quests
Instrumental Groups	Volleyball
Kapa Haka	Wearable Arts

## **OUTDOOR EDUCATION**

An Outdoor Education Programme runs in the junior school. Information will be forwarded to parents early in the school year regarding this.

## **SCHOOL INTERNET AND EMAIL ACCEPTABLE USE PROCEDURES**

Included in this prospectus is a contract which all students and caregivers must read, sign and return to the school before students are granted access to the school IT facilities. This must be handed in with the school enrolment form.

# SCHOOL UNIFORM

## GIRLS

- Skirt Regulation skirt to be worn below the knee. Modification to the skirt style will not be accepted.
- Tights Black or navy in winter
- Socks Plain white ankle length socks in summer
- Shirt Chambray blue, long sleeved and shaped

## BOYS

- Trousers Black regulation shorts or plain mid grey tailored trousers
- Socks Regulation socks
- Shirt Chambray blue and long sleeved

## GIRLS AND BOYS

- Footwear Black polishable leather regulation school shoes (with heel). No sports shoes, skate shoes or lightweight flats.
- Black or brown leather Roman Sandals - optional summer footwear. Not to be worn with socks.
- In Workshops and designated areas regulation school shoes must be worn.
- Jersey Regulation v-neck jersey or regulation polar fleece top

## PHYSICAL EDUCATION UNIFORM

- Regulation PE shirt. Plain black / navy sports shorts to be worn above the knee or plain navy blue track pants.
- PE staff may permit alternative uniform items depending on the nature of the activity.

## OPTIONAL ITEMS

- Jacket The regulation school jacket or a plain, unadorned black or navy blue rain jacket
- Scarf Regulation school red, white and blue scarf, or a plain black or navy blue scarf
- Hats A plain, unadorned navy blue brimmed hat or cap providing appropriate protection from the sun may be worn outside. The cap must be worn with the brim to the front.

## SENIOR UNIFORM (YEAR 12 AND YEAR 13)

An alternate uniform will be in place for 2012. This is likely to be a combination of our existing uniform with some new pieces. A two year phase in period will apply where the existing or the new senior uniform can be worn.

### ***WHERE TO PURCHASE UNIFORM ITEMS***

*School uniform may be purchased from the school's uniform shop  
which operates from the foyer of the school assembly hall.*

# YEAR 9 PROGRAMME STRUCTURE

All students study year-long courses in English, Mathematics, Science, Social Studies and Physical Education plus a term of study in Health.

As well as this seven further term-long options are chosen from groups of subjects. Refer to page 3 of the enrolment form for these groupings.

## NOTES:

Students wishing to study Te Reo Maori (full year) or two languages need to consult with the school as these choices will limit the number of options that can be studied.

Students intending to continue with French or Japanese in Year 10 should take Introduction and Extension programmes. However, there is no need to select French Extension or Japanese Extension at the time of enrolment. This can be organised during the year. French Extension and Japanese Extension operate in Term 4.

Students cannot choose both Music and Performance Music nor the same subject more than once.

## DESCRIPTIONS OF THE YEAR 9 OPTION SUBJECTS

### AGRICULTURE

Students will learn about the importance of agriculture in New Zealand and the different farming systems in use. The school farms will be visited regularly to learn about pastures and how to produce wool, meat, and milk. There is a small course fee to cover transport to the school's Manawanui farm.

### ART

The student will learn to solve problems and express ideas whilst making a study of line, shape, form, colour, tone, texture, pattern, and space.

### CONSUMER STUDIES

An introduction to the financial and economic matters that affect us all. From budgeting for households and Government, to personal financial record keeping and basic economic decision making. The fundamentals for economic and financial understanding are covered here.

### DRAMA

Drama is predominantly practical work to build the basic skills of story telling and characterisation in improvisation and mime. The practical work is supported by written work which is completed daily to reflect achievements and challenges related to the work.

### FOOD TECHNOLOGY

Food Technology uses problem solving to develop a product for a given purpose. Students test and judge familiar food products, assess and apply information about them.

### FRENCH

Learning French means hearing, speaking, reading, and writing the language, as well as learning about France, the French, and their ways. Foreign language work helps us learn English better.

## **GEOGRAPHY**

Students will look at issues of significance at the regional and national level that affect us all. The work includes the use of geographic skills, perspective and an introduction to computer based Geographic Information Systems.

## **GRAPHICS**

The aim of this course is to introduce students to the design process and formal drawing techniques. Students use these methods to solve problems and communicate ideas through drawing.

## **HISTORY**

An introduction into the awesome world of the past, its triumphs, terrors, marvels and mistakes. Students will learn to think critically and assess information and become an informed citizen of the modern world. The focus will be on the 'stories' of past events, eras and civilisations, while building a practical skills base for future learning.

## **HORTICULTURE**

Introduces the world of plants and their significance to New Zealand and the region's economy. Students will raise seedlings, propagate plants from cuttings, and learn how to successfully manage plant growth.

## **COMPUTER APPLICATIONS**

The aim of the course is to ensure that all students get a basic knowledge of computing in order to apply these skills to other subject areas. The programme is hands on and covers the basics of computer hardware and software, Microsoft Office suite, Internet research, desktop publication and an introductory look at computer programming. We will also cover being net safe.

## **JAPANESE**

Learning Japanese means learning, speaking, reading, and writing the language, as well as learning about Japan, the Japanese, and their ways. Japanese is an increasingly useful international language.

## **MATERIALS TECHNOLOGY (WOOD, METAL) & (TEXTILES)**

The aim of these courses are to use the design process so that through problem solving students can design and make their own solutions. Students will be taught about the appropriate materials, tools, machines, and processes to enable them to produce practical solutions in a safe environment.

## **MUSIC**

This course is for any student – no previous musical experience is necessary. Students will learn basics of musical knowledge, vocal, keyboard and guitar skills.

## **PERFORMANCE MUSIC**

This course is for students with previous musical experience or a particular interest in this area. All students must take tuition in at least one instrument or voice. The course involves composition as well as musical knowledge and performance.

## **TE REO MAORI (Full Year) / TE REO MAORI INTRODUCTION**

This is an introduction to Maori language and culture. Students will learn to speak, read and write Maori at an introductory level, as well as participating in waiata, a marae trip, mahi whakaari (production / theatre) and taonga puoro (Maori instruments). A strong emphasis is given to tikanga Maori and fun activities promoting the use of Maori language.

# SCHOOL SUBSCRIPTIONS & FEES 2012

## ACTIVITIES SUBSCRIPTION

- .. This is an annual donation set by the Board of Trustees.
- .. Administered by School Council to support sporting, cultural, music and drama activities.
- .. Funds the school magazine "Sheaf".
- .. One student \$100.00. Families with two or more students \$150.00.

A different rate for school-based activities will apply for those students who have not paid their Activity Subscription. Non payment of the donation will necessarily result in those students paying the full costs of activities.

## ICT LEVY

An ICT levy of \$40.00 per student is charged to cover consumables, Internet and Email costs, and technical support. These extensive facilities are available to all students and are primarily funded by the Board of Trustees. This is also an annual donation set by the Board of Trustees.

## SUBJECT FEES

Charged by the Board of Trustees in subjects where:

- .. There is a significant amount of photocopied material retained by the student.
- .. The subject provides materials for projects the student takes home.

## REFUNDS POLICY

The Board of Trustees reserves the right to offset any refund against outstanding enforceable fees.

## NOTE: Parents may be required to pay an additional fee towards:

- .. The repair of textbooks damaged by students.
- .. The replacement of textbooks and library books lost by the student.

Students may be excluded from a subject where the fee for the previous year remains unpaid.

ARTS FACULTY	YEAR 9	YEAR 10	YEAR 11	YEAR 12	YEAR 13
Art	10.00	15.00	35.00	50.00	50.00
Music Instrument Hire	80.00	80.00	80.00	80.00	80.00
*Music Tuition	80.00	100.00	100.00	100.00	100.00
Photography	-	-	-	200.00	200.00

\*This is a donation that enables us to extend our tuition programme.

LANGUAGES FACULTY	YEAR 9	YEAR 10	YEAR 11	YEAR 12	YEAR 13
English A	-	-	5.00	5.00	5.00
English B / C	-	-	6.00	6.00	6.00
French	5.00	5.00	5.00	5.00	5.00
Japanese	5.00	5.00	5.00	5.00	5.00
Te Reo Maori	5.00	5.00	5.00	5.00	5.00
Media Studies	-	10.00	15.00	25.00	30.00

MATHEMATICS FACULTY	YEAR 9	YEAR 10	YEAR 11	YEAR 12	YEAR 13
Mathematics	5.00	5.00	7.00	7.00	10.00

<b>PE / HEALTH FACULTY</b>	<b>YEAR 9</b>	<b>YEAR 10</b>	<b>YEAR 11</b>	<b>YEAR 12</b>	<b>YEAR 13</b>
Physical Education	-	-	10.00	10.00	10.00

<b>SCIENCE FACULTY</b>	<b>YEAR 9</b>	<b>YEAR 10</b>	<b>YEAR 11</b>	<b>YEAR 12</b>	<b>YEAR 13</b>
Agriculture	5.00	6.00	10.00	10.00	10.00
Biology	-	-	-	10.00	10.00
Chemistry	-	-	-	10.00	10.00
Horticulture	5.00	6.00	10.00	10.00	10.00
Physics	-	-	-	10.00	10.00
Science	5.00	5.00	10.00	10.00	-

<b>SOCIAL SCIENCE FACULTY</b>	<b>YEAR 9</b>	<b>YEAR 10</b>	<b>YEAR 11</b>	<b>YEAR 12</b>	<b>YEAR 13</b>
Accounting	-	-	6.00	6.00	6.00
Financial Beginnings	-	-	-	10.00	-
Economics	\$5.00	\$10.00	5.00	8.00	8.00
Geography	-	-	5.00	8.00	5.00
History	5.00	5.00	8.00	8.00	10.00
Social Studies	\$5.00	\$5.00	-	-	8.00
Vocational Skills	-	-	-	2.00	-

<b>TECHNOLOGY FACULTY</b>	<b>YEAR 9</b>	<b>YEAR 10</b>	<b>YEAR 11</b>	<b>YEAR 12</b>	<b>YEAR 13</b>
Food Technology	10.00	20.00	-	-	\$30.00
Food and Nutrition	-	-	22.00	20.00	20.00
Creative Catering	-	-	-	-	40.00
Graphics	6.00	12.00	22.00	25.00	25.00
Computer Science	-	-	-	20.00	20.00
Materials Technology Metal	22.00	35.00	77.00	390.00	700.00
Materials Technology Textiles	6.00	15.00	20.00	20.00	25.00
Materials Technology Wood	20.00	32.00	-	-	-
National Certificate of Building	-	-	85.00	100.00	-
Computer Applications	8.00	15.00	25.00	25.00	25.00

NOTE: Where a student uses a greater quantity of material than covered by the subject fee in the Technology Faculty the cost of additional material will be charged.

#### **PAYMENT OPTIONS**

Accounts will be prepared for all students. These will include the activity subscription and all subject fees for the courses being taken. Accounts will be prepared early in the school year and may be paid either:

- .. in total
- .. one quarter each term
- .. by arrangements made through the Executive Manager

Dear Hostel Parents

Welcome to L.J. Wild House, FAHS – Feilding High School hostel. We are an extended family of students and staff who live together 24 hours a day and 40 weeks a year. We look forward to meeting you and your son / daughter in the near future.

Our hostel caters for both boys and girls. They are under the direct supervision of a Hostel Manager and twelve house staff. The medical needs of our students are catered for by our full time matron. All of our staff live in.

All students are located on the main hostel campus. Matatahi houses 76 girls with separate senior motel type accommodation in McKinnon House and a new 12 bed south wing. Year 9 and 10 boys live in School House, with 41 places available. Our remaining block, Rangitane, accommodates our senior boys with 49 places available. Individual facilities for Year 12 and 13 students are available.

Over recent years several new facilities have been added. These include a modern dining room and kitchen, co-educational student lounge, hostel chapel, student prep rooms, computer facilities and a medical clinic / sick bay. We have a separate computer suite that is linked to the school Internet system.

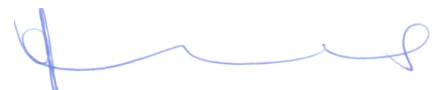
These facilities, together with a new all weather hockey turf, tennis and netball courts, a full size swimming pool, spacious playing fields, two school gyms, and a new fitness centre provide hostel students with a unique secondary school environment where both academic and leisure pursuits are catered for.

All hostel students are expected to comply with our behaviour guidelines as the success of the hostel depends on the co-operation and good will of all students, parents and staff.

We invite parents and prospective students to view our facilities with a personal tour conducted by our Hostel Manager. This can be arranged at a convenient time by telephoning 06 3234029 (school) or 06 3234831 / 0274 406946 (Hostel Manager).

We look forward to seeing you.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Rick T. Francis', with a stylized flourish at the end.

R.S. MENZIES  
Principal

RICK T. FRANCIS  
Hostel Manager

# PARENTS AND THE HOSTEL

## THE PARTNERSHIP

The care of your sons and daughters requires a strong partnership between parents / guardians and hostel staff. It is important that the senior house staff, who have the prime pastoral responsibility for all aspects of student welfare and progress are kept informed of parent concerns. Parents are encouraged to make contact with these staff whenever a concern or problem arises.

## CONTACTING HOSTEL STAFF

- .. Ring the Hostel Manager 06 3234831 / 0274 406946, or Senior Housemaster 06 3234090, or Senior Supervisor 06 3238995.
- .. You can leave a message outlining the concern.
- .. The appropriate hostel staff will contact you as soon as possible.

## CONTACTING HOSTEL STUDENTS

- .. Girls 06 3235203
- .. Boys 06 3238063

## PARENTS AND HOSTEL STAFF

All prospective hostel students and their parents are welcome to meet:

- .. The Principal
- .. The Hostel Manager
- .. The Matron

A time can be arranged by telephoning either the school 06 3234029 or hostel 06 3234831 / 0274 406946.

## REPORTING TO PARENTS

Parents are kept informed of their students progress by:

- .. Written reports from senior management twice yearly.
- .. Oral reporting in conjunction with school "Meet the Teacher" meetings.
- .. Informal meetings with hostel staff when bringing students back after leave.
- .. Telephone calls from the Hostel Manager, senior house staff or Matron.
- .. Regular school and hostel newsletters.

## HEALTH

- .. The Matron is responsible for the general health of each student.
- .. The Matron runs clinic three times daily and deals with sickness and minor accidents.
- .. We have consulting doctors from the Ruahine Medical Centre.
- .. Parents are not normally informed of every minor ailment of their sons and daughters.
- .. We will contact you immediately if your son or daughter is hospitalised.
- .. Parents are responsible for informing us if their sons or daughters are on medication or have any health problems, e.g. asthma, allergies.
- .. **Students are not permitted to keep their own medicines or pills** (except inhalers for asthma). Any required medication is held in clinic and dispensed by Matron.
- .. It is recommended all hostel students have a course of anti-tetanus injections before entering the hostel.

## INSURANCE

- .. The Board of Trustees does not carry an all risks policy to cover students personal effects.
- .. It is the parents' responsibility to arrange insurance cover on their students property.
- .. The Board of Trustees cannot be held responsible for any loss.

## LEAVE

Parents can apply for leave on a weekly basis. All leave is subject to each student fulfilling their sports and hostel obligations. Occasionally leave may be refused for disciplinary reasons.

## ACCOUNTS

- .. An account for fees will be sent prior to the commencement of each term. All fees must be paid in advance.
- .. Options for payment:
  - a. Payment when delivering the student at the start of the term to the Hostel Manager.
  - b. Payment to the school office either prior to the day of entry or on that day.

### **Instalment Plans**

If lump sum payments are inconvenient, personalised instalment plans can be arranged through the school's Executive Manager. ***The initial terms fees must be paid in advance*** before an instalment programme can commence.

E.g. Direct Credit Payments either monthly or fortnightly.

- .. Debts for incidentals, school trips, stationery etc. will appear on these accounts.
- .. Further accounts for incidentals etc. will be posted regularly.
- .. Credits for bursaries will appear on accounts only at the commencement of the term following our receipt of the bursary monies.

# HOSTEL LIFE

## THE HOSTEL DAY

6.50 AM	Rising Bell	5.45 PM	Evening Meal
7.15	Cleaning of houses by students	7.00	Prep begins
7.45	Breakfast	8.30	Prep ends – Juniors
8.40	Morning school begins	8.45	Prep ends – Seniors
1.15 PM	Midday meal	9.00	Bed for juniors
2.00	Afternoon school begins	9.30	Lights out – Year 11 students
3.15	School ends, sport, activities	10.00	Lights out – Seniors

This programme varies during the weekend

- .. Various weekend activities are organised.

## SPORTS PARTICIPATION

- .. A variety of summer and winter sports are available through the school.
- .. Students are required to take part in a team sport.
- .. Most, but not all, sport is played on Saturday with practices after school.
- .. Students are permitted, during stated hours of supervision, to use the swimming pool.
- .. Participation is compulsory in school events, e.g. athletic sports, cross country, inter-house competitions.
- .. Students are encouraged to pursue their own individual sports.

## CRAFT AND LEISURE ACTIVITIES

A range of these activities is offered after school to provide for a diversity of student interests. Refer to school activities for further details.

# ADDITIONAL REGULATIONS FOR HOSTELS

The Board of Trustees has approved the following regulations specific to the school hostels. These are in addition to the School Regulations printed in the earlier part of the Prospectus.

## ADMISSION TO A HOSTEL

A student will be offered a place in our hostel at the discretion of the Principal in consultation with the Hostel Manager:

- .. If the student shows the potential for hostel life.
- .. And the student and school will have the support of parents / guardians.

## WITHDRAWAL FROM A HOSTEL

Entry into the hostel is a yearly commitment. Students are in the hostel for the full year or until such time as they leave FAHS – Feilding High School.

- .. A full terms notice is required, in writing, of the intention to withdraw a student.
- .. The Board of Trustees reserves the right to claim a half terms fees in default of this notice.
- .. The Board of Trustees reserves the right to claim the bond if a student is requested to leave the hostel on disciplinary grounds.

## DRESS UNIFORM

Students are required, on appropriate occasions, to wear regulation dress uniform as:

- .. Approved by the Board of Trustees.
- .. Directed by the Hostel Manager.

## FEES AND BOARD

- .. The Board of Trustees approves hostel fees and a terms notice will be given for any increase.
- .. A \$1150.00 bond is payable on acceptance of a hostel place. This is retained until the student withdraws from the hostel.
- .. Fees are payable in advance and due by the first day of each term.

### **Current Term Fees (incl. GST)**

<i>Term 1</i>	<i>\$2650.00</i>
<i>Term 2</i>	<i>\$2650.00</i>
<i>Term 3</i>	<i>\$2650.00</i>
<i>Term 4</i>	<i>\$1250.00</i>

*A 20 percent discount applies to the third and subsequent student(s), from the same family, who are attending FAHS – Feilding High School concurrently.*

# HOSTEL UNIFORM

## SCHOOL UNIFORM

As set out in the earlier part of this Prospectus.

## DRESS UNIFORM

Can be purchased from the school's uniform shop.

### Girls

Dark Navy Blue Blazer with monogram and braiding

School Skirt

White Dress Shirt

Black Shoes (School or Dress) - Dress shoe sample at the hostel (purchase from M & J Shoes)

Skin Tone Pantyhose

School Tie

Black Rainproof Jacket

### Boys

Dark Navy Blue Blazer with monogram and braiding

White Shirt

Black Belt

Dark Dress Trousers (Navy)

Black Shoes (School Shoes)

School Tie

Black Rainproof Jacket

### NOTE:

The school uniform jacket, which can be purchased through the school's uniform shop, plus black tracksuit pants are compulsory for all Year 9, 10 and 11 hostel students. This will act as a sports and mufti tracksuit.

### MUFTI

Standards vary from knock about clothes to tidy mufti depending on the occasion. While allowing for changing fashions these standards ensure students are suitably dressed.

Dress at all times must be acceptable to the Hostel Manager.

### LABELLING

***All clothing must be clearly named.*** We cannot take responsibility for returning un-named clothing to the rightful owner. Please sew labels into obvious places to help our laundry staff. Name labels can be purchased through Stitch 'n' Stuff, Fergusson Street, Feilding.

# FAHS – FEILDING HIGH SCHOOL

## Application for Student Hostel Accommodation

Student's Name (male / Female) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Year Admission Requested \_\_\_\_\_ Date of Birth \_\_\_\_\_

Parents / Guardians Names \_\_\_\_\_

Telephone (Private) \_\_\_\_\_ (Business) \_\_\_\_\_

Address (If different from student's) \_\_\_\_\_

\_\_\_\_\_

Present Primary School \_\_\_\_\_

Brothers / Sisters at FAHS – Feilding High School \_\_\_\_\_

\_\_\_\_\_

Distance from Nearest Secondary School \_\_\_\_\_

Distance from Nearest Secondary School Bus \_\_\_\_\_

Details of any Previous Connection with the School \_\_\_\_\_

\_\_\_\_\_

Any Special Reason for Making Application \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Mother / Guardian \_\_\_\_\_

Signature of Father / Guardian \_\_\_\_\_

Date \_\_\_\_\_